

**BUDGET: \$
X Months**

Freedom House will award a subgrant of \$X to the (Organization Name). (Organization name) will perform activities XYZ...

A. PERSONNEL

The Local Program Manager, with a salary of \$X for X months, budgeted at the 80% effort level, will liaise with partners and others on issues, project activities, project logistics, and project evaluation.

The Program Director, with a salary of \$X for 14 months, budgeted at the 50% effort level, will oversee the implementation of the project. The director will set advocacy priorities, lead the logistical organization of joint advocacy tours and the consideration of the universal jurisdiction case.

The Finance Officer, a local staff member with a salary of \$X for X months and budgeted for a 20% effort level, in collaboration with the Program Manager, will be responsible for providing programmatic, financial and regulatory support for the project, as well as administration.

The salary rates for local hires reflect the current staff compensation level and are set according to the current local rates for skilled individuals with comparable qualifications and responsibilities.

B. TRAVEL

Advocacy trips

The budget of the organization includes **7 visits of lawyers to the X region** in the first 8 months of the project and **4 visits of lawyers** in the next 6 months of the project. Airfare is based on current average round-trip ticket prices from X city and B city to C city and D city. Accommodation in C and D cities is valued based on average historical rates. These costs are at or below the allowable rates of the US government.

Joint International Advocacy Trips

In total, the budget provides for **five trips** for the staff of the organization during the project to various locations in the EU for X purpose. Airfare prices are based on current round-trip fares from the target country to the EU and current fares from the target country to Asia. Accommodation, meals and contingencies are calculated at 100 percent or less of US government rates for **Vienna, Paris, Seoul, Berlin** where multiple meetings take place.

C. EQUIPMENT AND SUPPLIES

Equipment will be procured for this program.

The organization will buy one computer and five mobile phones to replace obsolete consumables. The costs are based on the current cost of middle class electronics equipment in target country.

D. CONTRACTUAL

The organization will conclude an agreement with an international advocacy **consultant who represents the group meetings**. The agreement will be concluded for X months of the project in the amount of \$X. The consultant works with the director of the international advocacy program. The consultant is developing X product for X purpose.

The organization will conclude an agreement for **legal support of the project to improve the level of legal work on program cases**. The agreement will be concluded for X months of the project in the amount of \$X. The lawyer of the program will perform X activities

Due to the intensification of repression in the target country against human rights defenders, the organization will enter into an agreement with a **lawyer to increase legal protection** for X months of the project in the amount of \$X. By agreement, the lawyer is in touch with the participants of the program 24/7 and leaves to provide assistance in case of detention by the police of employees or beneficiaries of the program.

As part of the program, a new \$X agreement will be signed with a lawyer to conduct **strategic litigation on an application for X purpose**.

E. OTHER DIRECT COSTS

Bank/wire fees for organization are budgeted at \$C and are calculated based on previous experience and current market rates.

The secure mail **service on the Proton Mail** platform for organization employees is budgeted at \$X for a period of X months and is calculated based on previous Proton Mail Service invoices.